

WARDLE PARISH COUNCIL

5th May 2026

Commenced: 7.30 pm

Terminated: 8.20 pm

Present: Councillor Roden (Chair)
Councillors Brown, Jennings, Leftwick, Nelson and Welch

1. APPOINTMENT OF CHAIR

RESOLVED

That Councillor Roden be appointed as Chair of the Parish Council for the 2026-2027 Municipal Year.

2. APPOINTMENT OF DEPUTY CHAIR

RESOLVED

That Councillor Nelson be appointed as Deputy Chair of the Parish Council for the 2026-2027 Municipal Year.

3. APOLOGIES FOR ABSENCE

There were no apologies for absence from Members of the Parish Council

4. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 10th March 2026 were approved as a correct record and signed by the Chair.

5. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURNS 2025-2026

RESOLVED

That the following documents, as circulated, be approved:-

- (i) AGAR Statement of Exemption 2025-2026
- (ii) Section 1 - Annual Governance Statement 2025-2026
- (iii) Section 2 – Accounting Statements 2025/26

That the following document, as circulated, be received:-

- (iv) Annual Internal Audit Report 2025-2026

6. BUDGET AND FINANCE REPORT 2026-2027

The Parish Council considered the following report from the Clerk and Responsible Financial Officer:-

(i) Transactions

RESOLVED

That the following transactions from 1st April 2026, be approved:-

PAYER/PAYEE	DETAILS	RECEIPTS	PAYMENTS
Cheshire East Council	Precept - 1st Instalment	£1,659.00	
Zurich Municipal	Annual Insurance Premium		£196.00
A Latham	Quarter 4 2025-2026 – Cheque 100509 only just cleared		£275.00

(ii) Approval of Payments

RESOLVED

That the following payments be approved:-

PAYEE	DETAILS	PAYMENTS
Alpraham & Calveley Village Hall	Room Hire 5 th May 2026	£24.00
A Latham	Lengthsman Quarter 1	£275.00
Invoice BACS payment	CEC	
M Clough	Office Expenses 06/03/2026-01/05/2026 8 weeks @ £15.00 per week	£120.00

(iii) **Budget Head Expenditure to 22nd April 2026**

RESOLVED

That the following Budget Head expenditure to 22nd April 2026, be approved:-

Budget Head	Total	Budget Allocated	£ Difference
Office Expenses	£0.00	£780.00	£780.00
Room Hire	£0.00	£100.00	£100.00
Insurance	£196.00	£400.00	£204.00
Community Projects	£0.00	£2,000.00	£2,000.00
Lengthsman	£0.00	£1,100.00	£1,100.00
Bank Charges	£0.00	£100.00	£100.00
Pinfold Maintenance	£0.00	£1,000.00	£1,000.00
	£196.00	£5,480.00	£5,284.00

(iv) **Bank Reconciliation as at 22nd April 2026**

RESOLVED

That the following Bank Reconciliation as at 22nd April 2026, be approved:-

<u>Bank Reconciliation 22nd April 2026</u>	
WARDLE PARISH COUNCIL	
Financial year ending 31st March 2026	
Prepared by: Muna Clough, Parish Clerk & RFO	
Balance per bank statements as at 11th April 2026	£
Current Account (61011375)	£3,968.57
Reserve Account (01011618)	£1,314.78
Less: any unpresented cheques	
Current Account (61011375)	£471.00
Reserve Account (01011618)	
Add: any unbanked cash	
Net bank balances as at 22nd April 2026	£4,812.35
The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows	
<u>CASH BOOK</u>	
Opening Balance Current at 1st April 2026	£2,309.57

Opening Balance Reserve at 1st April 2026	£1,314.78
Add: Receipts in the year	
Current Account (61011375)	£1,659.00
Reserve Account (01011618)	£0.00
Less: Payments in the year	
Current Account (61011375)	£471.00
Reserve Account (01011618)	£0.00
Closing balance per cash book [receipts and payments book] must equal net bank balances above	£4,812.35

(iv) Bank Statements – Charitable Bank Account (Current Account)

RESOLVED

That the following bank statements, as circulated with the Report, be received:-

- Statement Number 284
- Statement Number 285

(v) Bank Statements – Business Money Manager Account

RESOLVED

That the following bank statements, as circulated with the Report, be received:-

- Statement Number 206
- Statement Number 207

7. GOVERNANCE MATTERS

RESOLVED

That the following Governance documents, as circulated with the Agenda, be approved:-

- (i) Standing Orders
- (ii) Financial Regulations
- (iii) IT Policy
- (iv) Risk Assessment
- (v) Asset Register

8. BOROUGH COUNCILLOR'S REPORT

To receive a verbal update report from Councillor Posnett.

Ward Monies – contribution.

Pam – Peak Cluster

9. INSTALLATION OF DEFIBRILLATOR

The Chair reported that the Borough Council had agreed to a contribution from the Parish Council of £800.00 for the installation of the defibrillator.

RESOLVED

- (i) That an official invoice be requested from Cheshire East Council;
- (ii) That a deposit be paid in the first instance of £200.00, with the remainder (£600.00) being paid on completion of installation, which should be a maximum of 6 weeks from the payment of the deposit to the completion of installation.

10. DATE OF MEETINGS

Members to note that the dates of the meetings for 2026-2027 are:-

Monday, 17th August

Monday, 2nd November

Monday, 1st February 2027

Tuesday, 4th May 2027

11. URGENT ITEMS

The following matter was considered in order to improve efficiency of Parish Council finances.

12. UNITY TRUST BANK

RESOLVED

- (i) That the Parish Council opens new accounts with the Unity Trust Bank, and closes its accounts with the HSBC.
- (ii) That Councillors Roden, Nelson, Wright, Leftwick and Brown be authorised as signatories on the new accounts.