

# WARDLE PARISH COUNCIL

9<sup>th</sup> September 2024

Commenced: 7.30 pm

Terminated: 8.45 pm

Present: Councillor Roden (Chair)  
Councillors Leftwick, Nelson and Welch

## 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Jennings, Wright and Becky Posnett (Cheshire East Councillor).

## 2. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 17<sup>th</sup> June 2024 were approved as a correct record and signed by the Chair of the Parish Council.

Councillor Welch referred to the Wardle Avenue sign, and the Clerk agreed to ask Councillor Posnett if she was able to make arrangements for its refurbishment as it was looking tired.

In response to a question, the Clerk agreed to add the Item, "Matters Arising" to future agendas.

## 3. DECLARATIONS OF INTEREST

There were no declarations of interest received from Members of the Parish Council.

## 4. CHESHIRE EAST COUNCILLOR'S REPORT

Due to her absence, Councillor Posnett had sent a report on the following:-

- (i) Councillor Posnett would continue to pursue Cheshire East Council over the use of the Bus Shelter, to house the new defibrillator;
- (ii) Following a visit to the popcorn factory, Councillor Posnett had been advised that the filtration system was compliant.

### RESOLVED

**That the Clerk to contact Environmental Protection with a request for an additional filter to be installed.**

## 5. BANKING MANDATE

### RESOLVED

**That HSBC Bank is authorised to act on the agreements/instructions (Instructions) entered into or given by those persons specified by the Organisation (each a signatory and together signatories) for giving those Instructions as detailed in the bank mandate submitted.**

## 6. DEFIBRILLATOR

Members discussed the implications of the maintenance of the Defibrillator, once a location for its installation had been agreed.

### RESOLVED

**That the Clerk to speak to the Alpraham and Calveley Parish Clerk to obtain the contact details of an officer at Cheshire East Council, with whom to liaise.**

## 7. BUDGET AND FINANCE 2024-2025

Members considered the following matters (report circulated):-

### (i) Payment of Invoices and Reimbursements

#### RESOLVED

**That the following payments transacted from the Community Account (current account) since 1<sup>st</sup> April 2024, be approved:-**

PAYEE/PAYER	DETAILS	RECEIPTS	PAYMENTS
HSBC	Bank Charges		£5.00
CHESHIRE EAST	Precept	£750.00	
Ian Brooks	Pinfold Maintenance		£400.00
HSBC	Bank Charges		£5.00
Calveley Church	Room Hire		£20.00
A Latham	Lengthsman		£275.00
HSBC	Bank Charges		£5.80
Clear Councils	Annual Insurance Premium		£611.87
Bank charges	Bank Charges		£5.80
Sevenside Defibs	Cancelled by Bank		£0.00
Sevenside Defibs	Defibrillator		£2,226.00
Bank charges	Bank Charges		£5.80
A Latham	Lengthsman		£275.00
CHESHIRE EAST	Compact Payment for Lengthsman	£1,150.00	
Calveley Church	Room Hire		£20.00

**(ii) Approval of Payments**

**RESOLVED**

**(a) That the following payments be approved:-**

DETAILS	PAYMENTS
Calveley Church	£20.00
A Latham	£275.00
M Clough – Weekly expenses of £15 per week from 01/04/2024 – 16/09/2024 and reimbursement of Wreath	£380.49

**(b) That the Clerk drafts a letter advertising a short memorial service for Armistice Day on 11<sup>th</sup> November 2024 at 11.00 am-11.15am, to be circulated by the Chair to local businesses, a copy on the Noticeboard and on the website.**

**(iii) Budget Expenditure to 9<sup>th</sup> September 2024**

Members were reminded that the total funds available at 9<sup>th</sup> September was £2,369.76 (including reserves).

The second Precept instalment of £750.00 was due in September and the Clerk would apply for a VAT refund in the sum of £371.00 at the end of September.

**RESOLVED**

**That the following Budget Head expenditure to 9<sup>th</sup> September 2024, be approved:-**

Budget Head	Total	Budget Allocated	£ Difference
Office Expenses	£0.00	£780.00	£780.00
Room Hire	£40.00	£80.00	£40.00
Insurance	£611.87	£620.00	£8.13
Community Projects	£2,226.00	£2,000.00	-£226.00
Lengthsman	£550.00	£1,100.00	£550.00
Bank Charges	£27.40	£72.00	£44.60
Pinfold Maintenance	£400.00	£1,000.00	£600.00
	£3,855.27	£5,652.00	£1,796.73

(iv) **Bank Reconciliation as at 9<sup>th</sup> September 2024**

**RESOLVED**

(a) That the Bank Reconciliation as at 9<sup>th</sup> September 2024 as follows, be approved:-

<b>Bank Reconciliation 9th September 2024</b>	
<b>WARDLE PARISH COUNCIL</b>	
<b>Financial year ending 31 March 2025</b>	
Prepared by: Muna Clough, Parish Clerk & RFO	
Balance per bank statements as at 9th September 2024	£
Current Account (61011375)	£1,119.75
Reserve Account (01011618)	£1,276.63
Less: any unpresented cheques	£20.00
Add: any unbanked cash	£0.00
<b>Net bank balances as at 9th September 2024</b>	<b>£2,376.38</b>
<b>The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows</b>	
<b>CASH BOOK</b>	
Opening Balance Current at 1st April 2024	£3,055.02
Opening Balance Reserve at 1st April 2024	£1,270.01
Add: Receipts in the year	£1,906.62
Less: Payments in the year	£3,855.27
<b>Closing balance per cash book [receipts and payments book] must equal net bank balances above</b>	<b>£2,376.38</b>

(b) That an Asset Register and a Risk Assessment be approved at the next meeting of the Parish Council.

**8. PCO GROUP – ODOURS**

Members noted that this matter was considered under Minute 4.

**9. DATES OF MEETINGS**

**RESOLVED**

That the Clerk to circulate dates for the remaining meetings.

**10. URGENT ITEMS**

The Chair considered the following items of business required discussion as a matter of urgency due to time constraints.

**11. WEBSITE**

The Clerk reported that she was looking at setting up a website. The hosting fees were £11.99 per month including VAT.

**RESOLVED**

**That a new website be approved. (Proposed: Councillor Welch; Seconded: Councillor Leftwick)**

**12. NOTICE BOARD**

**RESOLVED**

**That the Chair to look into painting and replacing the perspex on the Notice Board.**

**13. OVERGROWN FIELD**

Councillor Welch referred to an overgrown field and hedge.

**RESOLVED**

**That the Chair to speak to the landowner.**

**14. GULLIES**

**RESOLVED**

**That Councillor Posnett be asked to make arrangements for the gullies to be cleared in Wardle.**

**15. FLYTIPPING**

**RESOLVED**

**That the Clerk contacts Cheshire East Council and reports fly tipping opposite Wardle Texaco Garage (possibly bridge No. 95) to Tweedale Farm.**

**16. TREE STUMP**

**RESOLVED**

**That the Clerk contacts Guinness Housing Association to request the removal of a tree stump on Wardle Avenue, which is causing an obstruction.**